

**INFORMAL CABINET  
10TH MAY 2021**

PRESENT: The Leader (Councillor Morgan)  
The Deputy Leader (Councillor Barkley)  
Councillors Bailey, Bokor, Harper-Davies, Mercer,  
Poland, Rattray, Rollings and Smidowicz

Councillor Seaton

Chief Executive  
Strategic Director; Environmental and Corporate  
Services  
Head of Strategic Support  
Strategic Director; Community, Planning and  
Housing  
Strategic Director; Commercial Development,  
Assets and Leisure  
Head of Landlord Services  
Democratic Services Officer (SW)  
Democratic Services Officer (LS)

APOLOGIES: None

The Leader stated that this **informal** meeting would be livestreamed and recorded, and the recording subsequently made available via the Council's website. He also advised that, under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, other people may film, record, tweet or blog from this meeting, and the use of any such images or sound recordings was not under the Council's control.

109. DISCLOSURES OF PECUNIARY AND PERSONAL INTERESTS

In respect of item 8 on the agenda (Insurance Arrangements 2021/22), Councillor Morgan did not have an interest as such, but wished to declare that he was a Director of the Local Government Mutual (LGM) referred to in the report.

110. LEADER'S ANNOUNCEMENTS

No announcements were made.

111. MINUTES OF PREVIOUS MEETING

The minutes of the meeting held on 8th April 2021 would be submitted to the next formal meeting of the Cabinet for confirmation as a correct record.

112. QUESTIONS UNDER CABINET PROCEDURE 10.7

No questions had been submitted.

113. PROCUREMENT OF SUPPLIES AND SERVICES FOR INSTALLATION, REPAIR AND MAINTENANCE OF COMMUNAL DOORS AND ENTRY SYSTEMS

Considered, a report of the Head of Landlord Services seeking approval to procure, through a framework, supplies and services sufficient to meet the Council's requirements for the installation, repair, and maintenance of communal doors and entry systems at properties within the Housing Revenue Account (item 6 on the agenda filed with these minutes).

The Head of Landlord Services assisted with consideration of the report.

**RESOLVED** that the following **be recommended to the Leader** for his decision:

that the Head of Landlord Services be authorised to commence a procurement exercise, identify a suitable framework, and subsequently award a contract for the installation, repair, and maintenance of communal doors and entry systems for a period of up to four years.

Reason

To meet the Council's requirements for the installation, repair, and maintenance of communal doors and entry systems at properties with the Housing Revenue Account, and to award a contract in a way that is consistent with the Council's procurement rules.

114. PROCUREMENT OF CONTRACTOR FOR HEATING AND HOT WATER SYSTEM SERVICING

Considered, a report of the Head of Landlord Services seeking approval to procure, through a framework, supplies and services sufficient to meet the Council's requirements for heating and hot water servicing for properties within the Housing Revenue Account (item 7 on the agenda filed with these minutes).

The Head of Landlord Services assisted with consideration of the report.

**RESOLVED** that the following **be recommended to the Leader** for his decision:

that the Head of Landlord Services be authorised to commence a procurement exercise, identify a suitable framework, and subsequently award a contract for heating and hot water servicing for a period of up to four years.

Reason

To meet statutory requirements for the maintenance of heating and hot water systems at properties with the Housing Revenue Account, and to award a contract in a way that is consistent with the Council's procurement rules.

115. INSURANCE ARRANGEMENTS 2021/22

Considered, a report of the Strategic Director; Environmental and Corporate Services seeking approval to extend the Council's current long-term agreement for insurance for a further final year (item 8 on the agenda filed with these minutes).

The Head of Strategic Support assisted with consideration of the report.

**RESOLVED** that the following **be recommended to the Leader** for his decision:

that the Council extends its existing long-term agreement (LTA) for insurance for a further final year (ie. from 1st June 2021 to 31st May 2022) and that delegated authority be given to the Strategic Director; Environmental and Corporate Services to finalise and agree the detailed terms of the extension.

Reason

To ensure that the Council has appropriate insurance cover in place.

116. EXEMPT INFORMATION

**RESOLVED** that members of the public be excluded from the meeting during the consideration of the following item on the grounds that it would involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 and it is considered that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

*The Democratic Services Officer (SW) confirmed that the meeting was no longer being livestreamed.*

117. ASSET MAINTENANCE CONTRACT - AUTHORITY TO AWARD

Considered, an exempt report of the Strategic Director; Commercial Development, Assets and Leisure to consider approval to award the Asset Maintenance Contract following a competitive procurement exercise (item 10 on the agenda filed with these minutes).

Councillor Seaton, Chair of the Scrutiny Commission, presented an exempt report setting out the Commission's pre-decision scrutiny of the matter and recommendation (copy filed with these minutes).

The Scrutiny Commission was thanked for its pre-decision scrutiny of the item.

The Strategic Director; Commercial Development, Assets and Leisure assisted with consideration of the report.

**RESOLVED** that the following **be recommended to the Leader** for his decision:

1. that decisions be made as detailed in the exempt minute (Cabinet Minute 117E 2020/21);
2. that the exempt report of the Scrutiny Commission be noted.

## Reasons

1. As set out in the exempt minute (Cabinet Minute 117E 2020/21).
- 2 To acknowledge the work undertaken by and the views of the Scrutiny Commission.

## NOTE:

This meeting was informal for the purpose of recommending decisions to the Leader. A Leader's Decision dated 30th April 2021 delegated all Executive functions and decision making to the Leader for a period of three months in accordance with Section 9E of the Local Government Act 2000.